

# VF PERFORMER PREPARATION GUIDE

## “Game Over”

Saturday, June 24, 2023

Showtimes: 5:00pm & 8:00pm

Nissi's Entertainment, 1455 Coal Creek Dr Unit T, Lafayette, CO 80026

### **Deadlines and Dates:**

April 7, 10:00 p.m.: Performer Agreement & Performer Fee Due- Groups

April 14, 10:00 p.m.: Performer Agreement & Performer Fee Due- Solo & Duets

April 14, 10:00 p.m.: Claim your song/theme

April 18, 7:30 p.m.: Performer Orientation

April 20, 5:30 p.m.: Performer Orientation

April 16 – June 17: Attendance Compliance Dates

May 21, 10:00 p.m.: Video Submission Due Date

May 27, 10:00 p.m.: Performance Details & Music deadline

June 17, 2023: Dress Rehearsal (Boulder 2:30 / Fort Collins 5:30) and Guest List Form Due

June 24, 2023: Showcase!

### **Theme:**

#### **Game Over**

This theme is anything related to games... video games, board games, strategy games, TV show games (i.e. Price is Right, Hunger Games), childhood games (i.e. hide and seek, dodgeball, etc), sports competitions/games, gambling/card games, books or other publications about games, figurative games (i.e. dating, dating apps, political), foreign games, games featured in movies (i.e. quidditch), or make up your own fictional game.

### **To Do:**

#### **1) April 7 (Group) and April 14 (Solo/Duet) by 10:00 p.m: Performer Agreement, Performer Fee, Group Series Enrollment-Due Date**

**a)** Fill out corresponding form(s) linked below. (If you are doing multiple performances fill out a form for each. For example, a solo and a group; or a solo and a duet etc.)

Solo/Duet: <https://forms.gle/6a8fHQJh9zFfNyHZ7>

Group: <https://forms.gle/WbzgrSJwnM159BcDA>

**b)** Pay your performer fee/s and see notes below

Performer fees must be paid through the Vertical Fusion BOULDER/LONGMONT mindbody system. Please use this link:

<https://clients.mindbodyonline.com/classic/ws?studioid=24621&stype=43&catid=100006>

- You must pay a performer fee by the agreement deadline or else your submission is considered incomplete.
- Every performer is required to pay a PERFORMER FEE: \$40 for single/first performance; \$20 for each additional performance including group routines.
- If we have enough room for a performer or duet to perform their piece in both shows, you only pay a single performance fee for that act. Sign-up fees are forfeited if you are non-compliant or if you withdraw from performing for reasons other than illness/injury. If you are compliant and fulfill your performance obligations, you will receive a single general admission ticket for one guest for a single show.
- For Duets and Group numbers, EACH MEMBER must submit a performer agreement and each member must sign up and pay for the group series tuition in the respective studio's mindbody system. For example, you must pay the \$40 Performer fee AND pay the group number tuition as well.
- Doing more than one number? An agreement must be submitted for each performance.

c) For Group Numbers, sign up for your selected series here:

Boulder/Longmont:

<https://clients.mindbodyonline.com/classic/ws?studioid=24621&stype=-8&sTG=23&sVT=12&sView=day&sLoc=0>

Fort Collins:

<https://clients.mindbodyonline.com/classic/ws?studioid=762942&stype=-8&sTG=23&sView=day&sLoc=0>

## **2) Slack App: Download app and accept email invitation for performer workspace**

- Download the Slack App and look in your email for an invite to the Showcase Performer Slack workgroup. Using this app is a requirement for performing.  
Android: <https://slack.com/downloads/android>  
iPhone: <https://slack.com/downloads/ios>
- If you're only doing a group number, your invite to Slack will be sent after you sign up for the group series in mindbody.

## **3) April 14, 10:00 p.m.: Claim Your Song Form**

- Claim your song AND theme using the Google sheet linked below. Be sure to search the sheet first to make sure your song and theme haven't already been claimed. If you claim a song/theme and then want to change it, please update your original entry.
- See 6) below to ensure you have rights to use your song before getting too far into the creative process!

[https://docs.google.com/spreadsheets/d/1gM68tg8gVBhW2w0laeXmqLcJ\\_fzP0ZkknhLJNfxTnAl/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1gM68tg8gVBhW2w0laeXmqLcJ_fzP0ZkknhLJNfxTnAl/edit?usp=sharing)

#### **4) April 16 – June 17: Attendance Compliance Dates**

- Class Attendance: As a Performer, you are required to attend at least 2 classes at Vertical Fusion (any location) per week for at least two months prior to dress rehearsal. NO EXCEPTIONS! This is a requirement of our insurance company that factors into liability coverage so absolutely no exceptions will be made.
- Private lessons may be done in lieu of classes; 1 private lesson equals 2 classes.
- Open pole and free classes DO NOT count towards this requirement.
- An attendance report will be generated and reviewed for compliance on (May 15) and we will follow up with those who are at risk of being non-compliant (at least 6 classes should be completed by our first audit).
- Anyone non-compliant by dress rehearsal will be dropped from the show.
- Should a performer experience a minor illness or injury, s/he/they should notify us asap and they must understand that they will be expected to catch up to be compliant.
- Group number participants are allowed only one missed session.
- There will be a \$10 penalty for each additional absence and it is at our discretion to drop non-compliant participants from the show. In cases of non-compliance/drops, no refunds will be given.
- Please note that Boulder aerial performers will have to either take privates in Boulder or attend classes at VFFC to be compliant with attendance requirements.

#### **5) May 21, 10:00 p.m.: Video Submission Due Date**

- By this date it is expected that you have at least half of your piece choreographed (ideally around 2 minutes).
- Please videotape yourself performing what you've created thus far in one video that is not separate clips edited together. The only exception is if you are in a setting wherein only one pole is available and therefore, your spin and static passes must be recorded separately or other similar logistical reasons (i.e. not enough room at home for floor work).

- Your piece does not have to be perfected by this date, but you should be able to give a solid demonstration of what your concept is.
- Please incorporate as much of your costume, makeup, props, etc. as possible. Please be sure your video has good lighting and that your music can be easily heard.
- Upload your video to YOUTUBE or VIMEO and then submit the link for your video using this form: <https://forms.gle/w4MHb35KjCRKexNH7>

## 6) May 27, 10:00 p.m.: Performance Details & Music Deadline

- a) You are responsible for ensuring the song you have chosen is licensed under the ASCAP, SESAC, and BMI music licensing organization. If it is not listed as a licensed song, you will have to choose a different song. If you have chosen a cover, the original artist must be licensed, not the cover artist. Music licensing orgs are listed below. Use these links to search for your song/artist.

ASCAP: <https://www.ascap.com/repertory#/>

SESAC: <https://www.sesac.com/repertory/search>

BMI: <http://www.bmi.com/licensing> (upper right corner)

- b) Add your performance details and the MP3/MP4 of your song using the link below. Please ensure your song file is in MP3 or MP4 format, is professionally edited, and is high-quality sound. Please do not email or send your song any other way but the form linked below. Please do not send URLs for your song.

Link: <https://forms.gle/joN4ceKMJ55TFJms9>

## 7) Saturday, June 17, 2023: Dress Rehearsal (Boulder 2:30p / Fort Collins 5:30p) and Performer Guest List Form Due

- Dress Rehearsal is MANDATORY
- Please come in full costume, full makeup, and with all of your props etc.
- Performer Guest List Form: Due by dress rehearsal! Please note that your guest will not receive any sort of confirmation; their name will be at will call after an admin has confirmed your submission.

<https://forms.gle/CyRB8MZGHdzaumZX8>

## 8) Saturday, June 24, 2023: Showcase!

**a) STAGE MANAGER:** Mix (Melissa Mazany) tel: 6783864427; check in with Mix upon arrival and anytime you leave from/return to the venue.

**b) WHEN TO ARRIVE ON SHOW DAY:** The arrival times will be announced the Monday before the show date and are based on how long we estimate truss/flooring set up will take and how many performers we have. It is not mandatory that you come early to test out the stage poles unless you are in a group, duet, or need aerial rigging. Stage time is prioritized as follows: 1) groups (3 people or more) 2) aerial rigging 3) duets 4) solos. PLEASE BE ON TIME as we are extremely limited on time. All performers must understand that it is extremely unlikely that there will be time for full run-throughs so performers should prioritize their time on stage so that they are addressing pole height and stage spacing concerns. There will be a sign up sheet for stage time so be sure to sign up as soon as you arrive.

ALL PERFORMERS MUST ARRIVE AND BE CHECKED IN NO LATER THAN 2 HOURS BEFORE SHOWTIME!!!

All performers and crew members are REQUIRED to wear stage badges at all times, except while performing. Melanie will hand these out when you check in with her upon arrival.

**c) CIRCLE UP:** We will have one circle up at 3:30 and I will try to record and post it to slack for those few who are only performing in the late show and can't come early to the venue. All early show performers should meet at the front of the stage at 3:30 p.m. sharp!

**d) REHEARSALS:** See b) above.

**e) SET LISTS:** Set lists will be posted in both green rooms and backstage. Please be sure to review them for last minute changes. Last minute changes are only allowed for critical circumstances (i.e. illness, injury)

**f) STAGE ENTRANCE:** Performers should enter the stage at the stage right staircase (stage right is when you are looking at the audience from the stage). All performers should be in this staging area TWO NUMBERS before yours. Performers going after intermission should be ready and staged at the start of intermission (intermissions are typically 5-10 minutes long).

**g) GREEN ROOMS:** There will be one large green room with mirrors and a bathroom. It is located stage right and leads directly to the staircase for entering the stage. There is another performer area located stage left and will be set up for warming up. Due to space limitations, please comply with the designated room purposes: green room = makeup, dressing, hair; warm-up area = warming up. Please do NOT use public bathrooms for getting ready after 3:00 p.m.

All personal belongings should immediately be taken to the green room/warm-up area upon arrival. Please do not leave your personal belongings in the audience area of the venue. Anything left in the audience area will be moved for you.

**h) AERIAL APPARATUSES:** Melanie/Christine will transport apparatuses to the venue so be sure you have communicated to them what you need. Performers may not use their own personal aerial equipment,

**i) CURTAIN CALL:** All performers are required to stay in costume for curtain call. Curtain call will happen immediately after the last performance. Curtain call is when all performers go on stage for a final bow.

**j) GRIP PRODUCTS:** Grip products are not allowed to be applied to the poles—only your bodies. Performers are responsible for bringing their own grip products. Please only use grip products that can easily be cleaned from the poles.

**k) FOOD/BEVERAGES:** Performers may bring snacks and water but keep them in the green rooms. Absolutely NO outside alcoholic beverages are allowed at the venue—this is taken very seriously by the venue! The venue does serve food but their kitchen doesn't open until late afternoon. There are also several restaurants within walking distance. If you decide to leave the venue to eat, be sure to let the stage manager know and check in again once you return.

**l) ALCOHOL/SUBSTANCES:** Performers are strictly prohibited from consuming alcohol or any other mind-altering substances prior to performing! If it is discovered that you've consumed alcohol or other substance prior to performing, your performance will be canceled immediately. SAFETY FIRST! After you are done performing, you are welcome to consume alcoholic beverages. Such beverages are at your own expense. PLEASE be sure to pay your tab otherwise they default to me.

**m) VIDEOS:** I will have someone recording all performances with my camera but as always... BE SURE YOU HAVE A BACK UP video recording option. I cannot guarantee that my recordings will turn out or that we won't have technical issues. It's happened before! It is possible a third party will be hired as another option for recording and if that happens, it will be announced via Slack.

**n) PHOTOS:** TBD; I typically announce via Slack if there will be a photographer and the photographer typically handles photo ordering etc. independently.

**o) COVER UP:** Please be sure to bring a robe or similar attire to cover your costume when moving about the venue.

**p) CLEAN UP:** Please take extra care in cleaning up after yourself and gathering all of your belongings. Items left behind will be photographed and posted in slack for claiming. Claimed items will eventually be delivered to your closest studio.

**q) SEATING:** Only reserved seating is available for purchase in advance. General admission seating will only be available in advance if all reserved seating is sold out. General admission seats can also be purchased at the door the night of the show. There are two areas for General admission seating—table seats and bar seats. The bar seats that go around the perimeter of the venue is where you as a performer during the show(s) you're performing in may sit. This is also the area for your comped guest. All GA

seating is first come, first serve. If you are not performing in both shows but want to attend the show in which you are not performing, you must purchase a ticket. Guests are not permitted into the venue before doors open. If you have someone doing your hair/makeup who is not part of our crew, they need to provide their services off site or you need to reach out to me for approval for them to be at the venue. HMUs approved for the venue will be required to wear a badge for backstage access and they must purchase a ticket if they are going to watch the show.

**r) PERFORMANCE REMINDERS:**

Remember to TAKE A BOW after your performance!!!! You worked hard--be proud and allow the audience to show their appreciation! Also, DO NOT pick up your props, costumes, etc. from the stage after your performance--the kittens will take care of that for you.

Remember to cut the tags out of your costumes.

Be sure to secure your costume pieces and wear pasties if there is any chance at all that your nipples might be exposed. If your bottoms ride up (seriously no matter how far up they go) or if your pastie covered nipples are exposed, DO NOT adjust your costume! Keep dancing, friends!

Stage Specs:

# Missi's STAGE SPECS

LAFAYETTE, CO

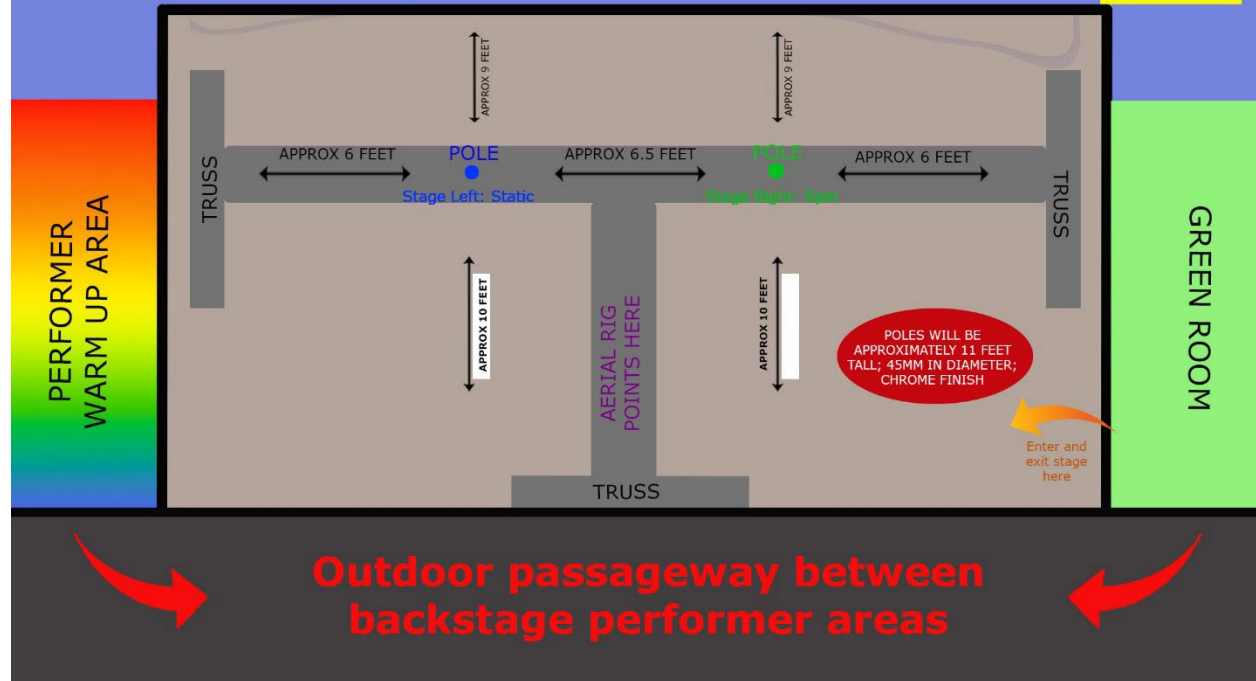


Perimeter bar/counter seating is designated for performers when not performing

## AUDIENCE

Note: All configurations are subject to change; these measurements are approximations and are not guaranteed.

STAGE HEIGHT  
3 FEET  
(FLOOR TO STAGE)





**Quick Reference Links:**

**Performer Forms:**

Solo/Duet: <https://forms.gle/6a8fHQJh9zFfNyHZ7>

Group: <https://forms.gle/WbzgrSJwnM159BcDA>

**Performer Fees Link:**

<https://clients.mindbodyonline.com/classic/ws?studioid=24621&styp=43&catid=100006>

**Claim Your Song Form:**

[https://docs.google.com/spreadsheets/d/1gM68tg8gVBhW2w0lqeXmqLcJ\\_fzP0Zkkn\\_hLJNfxTnAl/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1gM68tg8gVBhW2w0lqeXmqLcJ_fzP0Zkkn_hLJNfxTnAl/edit?usp=sharing)

**Video Submission Link:**

<https://forms.gle/w4MHb35KjCRKexNH7>

**Song Licensing Links:**

ASCAP: <https://www.ascap.com/repertory#/>

SESAC: <https://www.sesac.com/repertory/search>

BMI: <http://www.bmi.com/licensing> (upper right corner)

**Performance Details Form:**

<https://forms.gle/joN4ceKMJ55TFJms9>

**Performer Guest List Form:**

<https://forms.gle/CyRB8MZGHdzaumZX8>